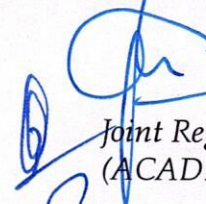
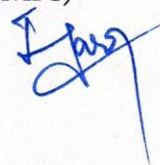




Notification

It is notified for information of all concerned that the Vice-Chancellor on the recommendations of the constituted committee and in anticipation of the approval of the competent body, has authorized adoption of the Credit Transfer Policy (Annexure to this notification). This Policy shall be applicable to all Undergraduate, Postgraduate and Five-Year Integrated Masters Programme in line with the provisions of the National Education Policy-2020 and guidelines of the University Grants Commission.


Joint Registrar
(ACADEMIC)
25.08.2025


No.F(CTP-UG/PG)Acad/KU/25
Dated: 25-08-2025

Enclosures: Credit Transfer Policy

Copy for information to the:-

1. Dean, Academic Affairs, University of Kashmir, Srinagar;
2. Dean Research, University of Kashmir, Srinagar;
3. Dean, College Development Council, University of Kashmir, Srinagar;
4. Deans of all Schools, University of Kashmir, Srinagar;
5. Heads of all Teaching Departments, University of Kashmir, Srinagar;
6. Principals of all affiliated Colleges of this University;
7. Director, North Campus, Delina, Baramulla, University of Kashmir;
8. Directors of various Research Centres/Institutes/Campuses/Units/IT&SS University of Kashmir, Srinagar;
9. Director, Directorate of Admissions & Competitive Examinations, University of Kashmir, Srinagar;
10. Controller of Examinations, University of Kashmir, Srinagar;
11. Special Secretary to Vice-Chancellor for information of the Vice-Chancellor;
12. Asstt. Controller/Registrar, Secrecy/Registration/UG/PG Unit, University of Kashmir, Srinagar;
13. P.A to Registrar for information of the Registrar;
14. File.

Credit Transfer Policy of the University of Kashmir

The **Credit Transfer Policy** of the University of Kashmir shall provide a comprehensive framework to facilitate seamless mobility of academic credits across institutions, educational online platforms, and academic programmes. This policy shall align with the National Education Policy (NEP) 2020 and the University Grants Commission (UGC) guidelines, with an aim to promote academic flexibility, enhance student mobility, support interdisciplinary and lifelong learning, and enable integration with the *Academic Bank of Credits (ABC)*.

1. Scope and Applicability

This policy shall be applicable to all Undergraduate (UG), Integrated, and Postgraduate (PG) programmes. It shall cover students transferring credits either to or from the University, those opting for lateral entry, re-entry, or early exit as part of the Multiple Entry- Multiple Exit system, and learners enrolled in Distance and Online Education (ODL) programmes.

2. Eligibility and Modes of Credit Transfer

Credit transfer shall be permitted under different conditions, including courses completed at UGC-recognized national or international institutions, MOOCs offered through approved platforms such as SWAYAM, NPTEL, etc., participation in joint, dual, or twinning degree programmes, and courses undertaken via Centre of Distance and Online Education (CDOE). For a Mandatory (Major/Core) course to be eligible for credit transfer, a minimum of 70% content equivalence with the University's curriculum needs to be established by the department concerned. Credit transfers shall not be restricted by the semester in which a course is originally offered, as long as this equivalence is established.

3. Restrictions and Credit Limits

The extent of credits that may be transferred, subsequent to the approval by the University shall be as under:

3.1 Up to 50% of the total credits in a programme across all modes including both online and offline.

3.2 For MOOCs, a maximum of 40% of the credits shall be permitted.

Core, laboratory-based, field-intensive, and project-oriented courses require special justification and approval by the Dean concerned before credits can be transferred.

4. Eligible Institutions

Credits shall be accepted from institutions recognized by the UGC under Section 2(f), members of the Association of Indian Universities (AIU), and Institutes of National Importance such as IITs, IIMs, NITs, IISERs, IIITs, SPAs, and AIIMS. Additionally, credits from foreign universities recognized by AIU and from institutions having formal Memoranda of Understanding (MoUs) with the University of Kashmir shall also be eligible.

5. Application Process

Applicants shall submit either a physical or online application to the Head of the concerned Department along with:

- Transcripts or grade cards,
- Course syllabus,
- Exit certificate (if applicable),
- Proof of identity,
- ABC ID, and
- An affidavit confirming the authenticity of the documents.

6. Credit Transfer Procedure

The Head of the Department, concerned shall place the application for evaluation before the Departmental Credit Transfer Committee, comprising:

- The Head of the Department (Chairperson);
- Two senior faculty members of the Department; &
- An external or internal subject expert (optional, at the discretion of the HoD).

Handwritten signatures and initials:
- A blue signature at the top left.
- A large red signature in the middle left.
- Blue initials "HOD" and "T" below the red signature.
- A blue signature at the bottom center.
- Blue initials "AM" at the bottom right.

The committee shall ensure to verify course equivalence, institutional recognition, documentation transparency. Accordingly, the committee shall forward recommendations to the Dean, concerned for approval and onward submission to Nodal Officer (MOOCs).

A designated Nodal Officer / Coordinator shall oversee credit transfers from MOOCs and other institutions. The nodal officer shall forward the details of the credits to controller, examinations to be reflected in the student's academic transcript, along with details of the host institution.

Students who experience a break in studies may resume and reclaim previously earned credits upon approval within the permissible shelf life of the credits. For credit transfers from foreign institutions, documents must be in English or professionally translated into English, and content similarity of at least 70% must be ensured. Credits from recognized institutions through ODL mode may also be accepted for regular/ODL mode.

7. External Credit Acquisition

Students enrolled at the University may earn credits externally through exchange programmes, dual or twinning degree programmes, and approved independent academic visits. Conditions for this include ensuring no duplication of credits for the same course, and keeping the total transferred credits within **50%** of the degree requirements. All courses must meet the academic equivalence and content standards of the University.

8. Examination and Evaluation

Students must appear and pass in examinations at the host institution. In case, where grading systems differ; grades shall be normalized.

9. Credit Redemption and Validity

Approved credits will be officially recorded in the student's academic transcript and ABC account. These credits shall count towards the requirements for certificate, diploma, or degree programme. The validity of credits shall be as per UGC norms.

10. Grievance Redressal

Any disputes related to credit transfers shall be addressed by the Academic Credit Appeals Committee (ACAC), comprising:

- The Dean Academics (Chairperson),
- The Dean of the concerned School,
- The Nodal Officer / Coordinator for MOOCs,
- A subject expert nominated by the Dean Academics, and
- Any other member deemed necessary by the Chairperson.

The decision of the ACAC shall be final and binding.

11. Removal of Difficulties

In the event of challenges or ambiguities in the implementation of this policy, the University reserves the right to propose necessary modifications or clarifications to the competent authorities for approval. These adjustments may be made either in anticipation or retrospectively, depending on the urgency and nature of the situation.

12. Saving clause

Notwithstanding anything contained contrary in any statutes, regulations, notifications, etc., issued earlier, this policy shall be applicable to the transfer of any credits earned by a student in the institution /s other than the University of Kashmir as prescribed herein before under different provisions of this policy.

In case of any contradiction between the provisions of this policy and those of any academic statutes or regulations of the university, the matter shall be referred to the **Academic Credit Appeals Committee (ACAC)** of the University, whose decision shall prevail.

